

## LAKE POINTE MUNICIPAL UTILITY DISTRICT

### MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

June 13, 2019

The Board of Directors of Lake Pointe Municipal Utility District (the "District") met in a regular session, open to the public, inside the boundaries of the District, in the Lake Pointe Community Center, 11700 Sonoma Drive, Austin, Texas 78738 on June 13, 2019 at 7:00 p.m. The District posted a copy of the notice of meeting along with associated certificates, attached as "Exhibit A."

#### Item No. 1

Item No. 1 was to Call to Order and Establish Quorum. President Knuff called the roll of the members of the Board of Directors:

Director Fred Goff  
Director Steven Knuff  
Director Jim Norris  
Director Marci O'Connell  
Director Robert Salgo

All of the members of the Board were present, except for Director O'Connell. Also, in attendance were William Swanks with TUMCO; Randall Wilburn with Gilbert Wilburn PLLC; Guillermo Angulo with LandCare; and Tom Hegemier with Doucet & Associates.

#### Item No. 2

Item No. 2 was to receive Public Comment on items not on the Agenda. No citizens addressed the Board. The Board took **NO ACTION** on this item.

#### Item No. 5

Item No. 5 was to discuss, consider, and take action as necessary regarding the repair and maintenance of District facilities, including the ongoing Lyons Club stormwater system repair and consideration of possible change order for the ongoing construction project.

Tom Hegemier with Doucet Associates addressed the Board regarding the Lyons Club project. Mr. Hegemier recommended that the District approve Pay Applications Nos. 1 and 2 for \$39,112.60 and \$23,374.96 respectively. He also recommended approval of Change Order No. 1 for an amount of \$2,809.00. Mr. Hegemier provided an update regarding the rain days experienced during the project. He also talked about rehabilitation of the filtration pond, which received considerable silt, as part of a future change order for an amount not to exceed \$15,196.72. The Board decided not to pursue the rehabilitation work at that time.

Director Salgo asked Mr. Hegemier when he estimated the contractor will be complete and whether to add a Change Order No. 2 for the addition of rain days. Director Salgo asked about the cleaning of the gabions as part of the additional work.

Director Salgo made a motion to approve Pay Applications Nos. 1 and 2 and Change Order No. 1 and Change Order No. 2 to add allowable construction days due to rain, with the District's Engineering Subcommittee to approve the final version of Change Order No. 2. Director Norris seconded the motion, and it **PASSED** unanimously.

Director Salgo asked whether the West Travis Co. Public Utility Agency ("PUA") had raised the manhole in the drainage swale that the District reconstructed as part of the Lyons Club project. Operations Manager Swankssaid that the PUA had raised the manhole.

Operations Manager Swanks noted that he had completed the vehicle gate for the Strawn Pond along Bee Cave Road. He also informed the Board that he had attempted to complete the pedestrian gate, but he had run into some construction issues.

President Knuff asked questions of Mr. Swanks regarding the aeration and algae of the pond behind the Community Center. The Board took **NO FURTHER ACTION** on this item.

#### **Item No. 6**

Item No. 6 was to discuss, consider, and take action as necessary regarding landscape services within the Lake Pointe Subdivision. Guillermo Angulo presented one proposal for the Board's consideration, which was to remove trees in the drainage easement between 12114 and 12112 Carlsbad Drive for a cost not to exceed \$3,409.23. Director Norris made a motion to approve the proposal as presented. Director Salgo seconded the motion, and it **PASSED** unanimously.

The Board discussed replacement of the irrigation system and landscaping along Resaca as part of the future boundary fence project. The Board took **NO FURTHER ACTION** on this item.

#### **Item No. 3**

Item No. 3 was to review and approve the minutes of the May 9, 2019 Board of Directors' meeting. Director Salgo made a motion to approve the minutes as amended. Director Norris seconded the motion, and it **PASSED** unanimously.

#### **Item No. 4**

Item No. 4 was to discuss, consider, and take action as necessary regarding the financial reports and payment of the District's bills, including consideration of an authorization for future wire transfers for the District. Operations Manager William Swanks presented the reports and bills for the Board's consideration. He noted that he had received two additional bills from the Travis County Appraisal District for the quarterly tax assessment fee. Director Norris made a motion to approve the bills as presented. Director Salgo seconded the motion. President Knuff called the vote, and the motion **PASSED** unanimously.

Operations Manager Swanks also presented the proposal for the wire transfer authorizations. Director Norris made a motion to approve the use of online wire transfers. Director Knuff seconded the motion, and it **PASSED** unanimously.

Director Norris had questions regarding the budget, including the category of subdivision improvements. After much discussion, the Board took **NO FURTHER ACTION** on this item.

#### **Item No. 7**

Item No. 7 was to discuss, consider, and take action as necessary regarding the ongoing activities of the West Travis County Public Utility Agency ("PUA"). Director Knuff provided a brief update to the Board regarding the ongoing activities of the PUA. He noted that several PUA customers have requested to "opt out" of automated meters. Director Knuff stated he would inquire about the schedule for the construction of the new raw water line. The Board took **NO ACTION** on this item.

#### **Item No. 8**

Item No. 8 was to discuss, consider, and take action as necessary regarding the Preserve. Director Salgo asked about a resident's inquiry regarding maintenance of a 10-foot strip along the Preserve boundary fence. Operations Manager Swanks noted that he had already walked the property and identified trees that the resident may remove and which trees the resident must protect.

Director Norris did not have any updates for the Board regarding efforts to replace the existing dock.

The Board took **NO ACTION** on this item.

#### **Item No. 9**

Item No. 9 was to discuss, consider, and take action as necessary regarding the Boundary Fence project within the Lake Pointe Subdivision. Director Knuff provided an update regarding Director O'Connell's meeting with the Lake Pointe Lake Austin HOA President. Director Knuff will be working with HOA representatives to prepare a resident survey regarding their choice of lights at the entrances to the Lake Pointe Subdivision.

Director Salgo provided a list of seven (7) names of possible Project Managers for the

project. He stated that if we are ready to go, we need to set up a committee with the HOA regarding his draft Request for Proposals ("RFP") for the fence project. Additionally, Director Salgo identified the need to update the schedule, include deadlines in the RFP, and generally clean-up the document.

President Knuff will ensure that the HOA Board has the full draft RFP to ensure that the HOA has reviewed and approved the draft. He will also ask about the naming of HOA members to a subcommittee to work with Directors Salgo and O'Connell.

The Board took **NO ACTION** on this item.

**Item No. 10**

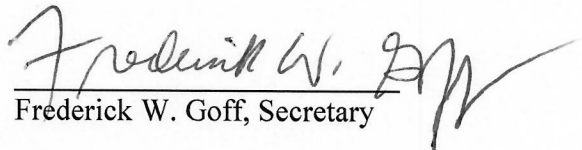
Item No. 10 was to discuss items for Future Agendas. The Board did not discuss any items.

**Item No. 11**

Item No. 11 was Adjournment. Director Knuff made a motion to adjourn the meeting. Director Norris seconded the motion, and it **PASSED** unanimously.

**PASSED, APPROVED, AND ADOPTED this 11<sup>th</sup> day of July 2019.**

(DISTRICT SEAL)

  
Frederick W. Goff, Secretary