

LAKE POINTE MUNICIPAL UTILITY DISTRICT

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

July 11, 2019

The Board of Directors of Lake Pointe Municipal Utility District (the "District") met in a regular session, open to the public, inside the boundaries of the District, in the Lake Pointe Community Center, 11700 Sonoma Drive, Austin, Texas 78738 on July 11, 2019 at 7:00 p.m. The District posted a copy of the notice of meeting along with associated certificates, attached as "Exhibit A."

Item No. 1

Item No. 1 was to Call to Order and Establish Quorum. President Knuff called the roll of the members of the Board of Directors:

Director Fred Goff
Director Steven Knuff
Director Jim Norris
Director Marci O'Connell
Director Robert Salgo

All of the members of the Board were present. Also, in attendance were William Swanks with TUMCO; Helen Gilbert with Gilbert Wilburn PLLC; and Guillermo Angulo with LandCare.

Item No. 2

Item No. 2 was to receive Public Comment on items not on the Agenda. No citizens addressed the Board. The Board took **NO ACTION** on this item.

Item No. 3

Item No. 3 was to review and approve the minutes of the June 13, 2019 Board of Directors' meeting. Director Norris made a motion to approve the minutes as amended. Director Salgo seconded the motion, President Knuff called the vote, and the motion **PASSED** unanimously.

Item No. 4

Item No. 4 was to discuss, consider, and take action as necessary regarding the financial reports and payment of the District's bills. Operations Manager Swanks requested an additional payment of \$400 to TCEQ as application fee for the cost of submitting the MS4 stormwater permit application. Director Salgo made a motion to approve the bills, as amended. Director Norris seconded the motion. President Knuff called the vote, and the motion **PASSED** unanimously.

Item No. 5

Item No. 5 was to discuss, consider, and take action as necessary regarding the repair and maintenance of District facilities. Operations Manager Swanks updated the Board on the status of completion of the MS4 stormwater permit application and informed that he had completed the NOI and Core Data forms which would be submitted to TCEQ in one packet by Doucet & Associates.

Operations Manager Swanks reported that Travis County released a code violation relating to Lyons Club Ct.

The Board took **NO ACTION** on this item.

Item No. 6

Item No. 6 was to discuss, consider, and take action as necessary regarding landscape services within the Lake Pointe Subdivision. Guillermo Angulo updated the Board on the status of tree trimming, pond mowing and potable water irrigation. Director O'Connell reported that a subdivision resident had complained of early weekend pond mowing, suggesting that mowing could be moved to weekdays or a different time of day.

Director Salgo asked questions about irrigation repairs and budget allowances for the remaining months of the fiscal year. He further reported that the HOA had complained about yaupon holly bushes overhanging sidewalks. Mr. Angulo stated that he could trim these back. Director Salgo also suggested that interested directors could do "ride alongs" on Mr. Angulo's normal operations route.

The Board took **NO ACTION** on this item.

Item No. 7

Item No. 7 was to discuss, consider, and take action as necessary regarding the ongoing activities of the West Travis County Public Utility Agency ("PUA"). Director Norris asked about the status of the final construction plans for the raw water line. Operations Manager Swanks discussed timing of work in light of the golden cheek warbler mating season. President Knuff said he was going to reach out to the PUA on final plans for the raw water line and update on the bidding progression. The Board took **NO ACTION** on this item.

Item No. 8

Item No. 8 was to discuss, consider, and take action as necessary regarding the Preserve. Scouts of America scouts were present to update the Board on the construction of a trail, "Lake Pointe Pond Trail Project 2019," for their Eagle Scout project. The scouts updated the Board on specifics of the project, including an overall cost of \$2,960 of requested funding by the Board. Scouts will update the HOA and assess preliminary approval before obtaining final authorization by the Board. No action was taken but this item will be scheduled again for the August Board meeting.

Director Norris updated the Board on the status of the replacement of the existing

swim platform and docks, phase 1. He provided the Board a proposal by consultant Rick Raspberry's setting forth three (3) action items as follows: survey; coordination, and preparation of design concepts as well as delivery of final architectural design concept drawings for a total fee of \$10,987.00. Director Salgo requested clarification of the three (3) action items.

Director O'Connell made a motion to approve Consultant Raspberry's request for \$10,987.00. Director Norris seconded the motion. President Knuff called the vote, and the motion **PASSED** unanimously.

Operations Manager Swanks also stated that he would confer with the Fire Department on the reestablishment of fire breaks.

Item No. 9

Item No. 9 was to discuss, consider, and take action as necessary regarding the Boundary Fence project within the Lake Pointe Subdivision. Director O'Connell provided an update on her meeting with the Lake Pointe Lake Austin HOA President. Director Knuff asked Director Salgo about timing of his changes to the Request for Qualifications ("RFQ"). Director Salgo stated that the entire project may extend past the next fiscal year, but both design and timing of construction would be the objective of the to-be identified project manager. Director O'Connell asked for a review of what reserves were available and Director Salgo asked about ramifications of S.B. 2 property tax bill in the event more funding is required. Director O'Connell stated that irrigation would also be included in the RFQ.

The Board took **NO ACTION** on this item.

Item No. 10

Item No. 10 was to discuss, consider, and take action as necessary regarding the engagement of an Auditor to perform the District's annual audit. Director Salgo made a motion to approve the engagement of Maxwell Locke & Ritter. Director O'Connell seconded the motion. President Knuff called the vote, and the motion **PASSED** unanimously.

Item No. 11

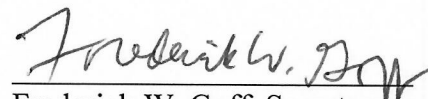
Item No. 11 was to discuss items for Future Agendas. The boundary fence, eagle scout project, and TDS waste contract were identified. In particular, Director Knuff reported that TDS was not able to offer more frequent recycling pickup, but would offer discount for residents who added second recycling container. A revised contract for these services will not be available until next month.

Item No. 12

Item No. 12 was Adjournment. Director Knuff made a motion to adjourn the meeting. Director O'Connell seconded the motion, and it **PASSED** unanimously.

PASSED, APPROVED, AND ADOPTED this 8th day of August 2019.

(DISTRICT SEAL)


Frederick W. Goff, Secretary