

LAKE POINTE MUNICIPAL UTILITY DISTRICT

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

May 12, 2022

The Board of Directors of Lake Pointe Municipal Utility District (the “District”) met in person in a regular session on May 12, 2022, at 7:00 p.m., open to the public. The District posted a copy of the notice of meeting, attached as “Exhibit A.”

President Salgo called the meeting to order at 7:03 p.m.

Item No. 1

Item No. 1 was to call the meeting to order and establish quorum. The following members of the Board were present:

Director Robert Salgo
Director Penny Handsel
Director Jody Flaws
Director Terry Elam
Director Jason Rew-Hunter

Also in attendance were William Swanks with TUMCO, Blake Foree and Josiah Longbons with Landscape Resources, Jim Norris, HOA representative Mike Burshnick, and Grayson McDaniel with The Carlton Law Firm.

Item No. 2

Item No. 2 was to receive public comment on items not on the agenda. There was public comment regarding adopting a trail in the Preserve. Director Salgo mentioned that Director Handsel was the Preserve Committee Chair and could be most interested in the comments.

The Board took **NO ACTION** on this item.

Item No. 3

Item No. 3 was to receive an update from the Lake Pointe Homeowners’ Association. Mike Burshnick, representative of the HOA, attended the meeting.

President Salgo mentioned that as he was walking past the tennis courts, he noticed someone had removed the magnetic lock from the tennis court gate and had thrown it in the trash. President Salgo took the lock home, bought new screws, then put the lock back on the gate. The lock had been removed

at least two other times. Director Flaws stated that some neighborhood kids had broken the gate to the Preserve. The gate had been broken once before in April and again in early May. Director Flaws notified the HOA, who was aware of who the kids were, and he will look into the issue. Director Flaws mentioned that the gate was linked to the HOA fobs but the cameras that recorded the incident belong to the District.

Director Elam stated that the island on Resaca Boulevard was being landscaped with Asian Jasmine. The project has already begun and there will be work done there by Landscape Resources on Tuesday. Landscape Resources estimates it could take two weeks to complete. Director Elam also hoped there will be no complaints from drivers, including parents picking up kids from the bus stop, since he has asked Landscape Resources to work around the morning and afternoon schedule.

The Board took **NO ACTION** on this item.

Item No. 6

Item No. 6 was to discuss, consider, and take action as necessary regarding landscape services within the Lake Pointe subdivision.

Mr. Foree presented two proposals to the Board. First, Landscape Resources discussed removing the chain-link fence within the Lyon Club Detention Pond area for \$1,848 in advance of the dead-tree removal and tree trimming that will be undertaken later in the summer.

Next, Mr. Foree discussed trimming and clearing at the Brittany Point Pond for \$560.

President Salgo asked if there was a motion to approve the proposals. Director Flaws moved to approve the two Landscape Resources proposals. Director Rew-Hunter seconded the motion. President Salgo asked for further discussion and, hearing none, called a voice vote and the motion **PASSED** unanimously.

Mr. Longbons then updated the Board on the Asian Jasmine planting along Resaca Boulevard. He explained that Landscape Resources had aerated and dug up the soil, which was challenging, as the soil was very compacted. Landscape Resources is scraping up the dead debris from the island, then placing a large volume of soil. He stated that they would mound the soil to some extent but avoid collaring the trees with soil. Mr. Longbons will know the delivery schedule for the plant material in about a week. Landscape Resources will do the preparation work prior to the plant delivery. Landscape Resources workers will wear their bright safety vests to be clearly visible while working on the project and will park away from the island during the work.

Director Flaws asked if Landscape Resources will please park away from traffic so that cars do not have to drive right alongside them. Mr. Longbons said he would. He stated that the only time they may need to park near the island is when the Asian Jasmine is delivered and will need to be placed quickly.

Director Elam asked if Landscape Resources was concerned about the security because the Asian Jasmine is costly. Mr. Longbons said the delivery will be to their shop to safeguard them and keep them watered until they can be planted. Landscape Resources will bring out as much as can be planted in a day and leave the remainder in the office.

Director Elam asked how long Mr. Longbons thought it would take for the Asian Jasmine to spread over and completely cover the island. Mr. Longbons stated that the first year is about root growth, stabilization, and ensuring the plant material has a solid start. He thinks the plants will creep and fill in more in years two and three.

Next, Director Elam stated that a homeowner had appreciated Landscape Resources' work in cleaning up on her property and commended Landscape Resources for getting the issue fixed so quickly.

Next, Director Elam stated that there was damage from Landscape Resource's mowing to some of the irrigation spray heads around Sonoma and some are capped off, causing some of the plants to die. He hopes Landscape Resources will be able to work with the residents in this area to remedy the irrigation issues and build good relationships with the residents. Mr. Longbons said that Landscape Resources likes to respond quickly to these issues.

Director Handsel asked whether the property management company knew to relay these issues to Landscape Resources. Mr. Foree said the representative was the conduit to relay the issues with the pool to, as well.

President Salgo said that Landscape Resources had just started mowing along the Sonoma right-of-way in 2022. Until then, residents believed that each homeowner was responsible for maintaining their own strip, but that was not correct. When the District planted trees along Sonoma, the District tapped into the residents' irrigation systems there to water the plants and, when that was done, capped off the heads serving the trees. He explained that some residents did not water the trees as they were not on their property. But now many of those trees are thriving and are 10" caliber. He said that he and former President Knuff learned from the HOA that the District was responsible for mowing along the Sonoma Row and that is when Landscape Resources started mowing there. President Salgo said that he is not sure what residents there do when one of their sprinkler heads is broken.

Mr. Foree said that he has been able to observe some broken sprinkler heads in the area. President Salgo asked what people do, and Director Elam said that when he hears or reads that a resident has a broken sprinkler he relays those issues to Landscape Resources. Mr. Longbons said they will go over to Sonoma next week and observe the mowers work, and see what may need repairs. Director Elam referred them to one resident he knows of with an issue.

Director Elam stated that according to the deed restrictions, those residents are supposed to be watering those areas, even though the District does maintenance. Director Elam asked the HOA representative how they can inform those residents about the need for watering the strips outside of their fences in front of the sidewalk. Mr. Burshnick stated that it was the first time he had heard of the issue. President Salgo explained it was something the developer included in the deed restrictions. Director Elam stated that if Landscape Resources is going to tackle planting and work in that area, it will be important to ensure the residents are doing the watering.

President Salgo and the HOA rep expressed that since this rule has not been previously enforced, it may not be worth the time and energy to try to begin enforcing it now. He clarified that it is the HOA that would be the enforcing entity, if there is one. Director Rew-Hunter said he thought it had been 20 years since the restriction was enforced. President Salgo also said many renters may not know how to operate the sprinklers or maintain them and do not necessarily know who to call about having a sprinkler head repaired

Mr. Burshnick stated that Lauren Oliver, the HOA property manager, will help people with this if they go to the HOA office.

President Salgo stated that between Landscape Resources and Director Elam's help, the issues could be improved greatly. Director Elam stated that one reason he joined the Board is to address some of the longstanding issues like this one and that he also has people in his subcommittee to devote their time, as well. He believes it's in the neighborhood's and the HOA's best interest to address the areas of concern. President Salgo stated that was very welcome to hear, as this is an exercise in self-governance and the neighborhood can only be as good as the people who really care.

The Directors thanked Mr. Foree and Mr. Longbons for their attendance and work.

The Board took **NO FURTHER ACTION** on this item.

Item No. 7

Item No. 7 was to discuss, consider, and take action as necessary regarding the ongoing activities of the West Travis County Public Utility Agency ("PUA"), including receiving a report from Jason Bethke.

Jennifer Reichers Mot, the general manager for the PUA, had correspondence with President Salgo regarding conveyance of a portion of the 3100 Napa Drive property to the District. Director Elam stated that the District had not yet discussed funding for the fence around Napa Pond. President Salgo stated that Operations Manager Swanks was securing a quote, and that the funds would likely come from "Subdivision Improvements." President Salgo explained that Ms. Reichers had written that the PUA thought it would take about a year to complete the conveyance of the land, but that the District and PUA could execute a Memorandum of Understanding that would memorialize that the PUA has agreed to the conveyance of title and begin work with the engineer to survey, replat, and produce the documents required by the County to convey the land.

Director Rew-Hunter asked if the PUA has granted the District the right to build the fence on the land at this time. President Salgo said no, but the MOU could cover that. Director Rew-Hunter stated that he would prefer a more formal conveyance than an MOU, like an easement. Operations Manager Swanks said the District already has an easement for that piece of property. Director Rew-Hunter said he is not a real-estate attorney and is not sure if the easement is sufficient to grant the District the right to build. President Salgo explained that the District would be taking down the fence on the PUA's property. Director Rew-Hunter said the District should put the legal team on the task because the District is not spending enough on lawyers already.

President Salgo stated that this would be a no-cost transaction because the PUA would not have to maintain or deal with the fence again, which was a benefit to the PUA.

President Salgo explained that he had told Ms. Reichers that the Board was interested in the MOU and that he would discuss it with the Board, so that the District could proceed with getting Operations Manager Swanks to put together a proposal for the fence. The Board would then need to present the proposal to the Architectural Committee for approval.

Director Flaws reported that Mr. Bethke said he thinks he can attend the July meeting, though he will not be able to attend until then.

The Board took **NO ACTION** on this item.

Item No. 8

Item No. 8 was to discuss, consider, and take action as necessary regarding Texas Disposal Systems (“TDS”).

Director Elam reported that the poll regarding recycling pickup went well. Director Flaws had circulated a PowerPoint about the results. Director Elam reported that roughly 58-60% of residents were in favor and about 40-42% opposed. Director Elam included some of the reasons people gave for opposing. President Salgo asked for the number of respondents. There were 340. 40 were invalid, so 299 responded, which is about a third of the neighborhood. He explained that he posted on multiple social media sites to try to engage the community.

Falcon Head and Steiner Ranch and others in nearby communities have weekly recycling.

Director Elam recommends that the District ask TDS to increase the recycling pickup to weekly.

Director Rew-Hunter asked if composting had been brought up to TDS as an option. Director Elam stated that it had not. The Board discussed bringing this up to TDS.

Director Elam made a motion that the TDS contract be amended to increase recycling pickup to weekly. Director Flaws seconded the motion. President Salgo asked for further questions, and hearing none, took a voice vote, and the motion **PASSED** unanimously.

The Board took **NO FURTHER ACTION** on this item.

Item No. 13

Item No. 13 was to discuss, consider, and take action as necessary regarding the November 2022 Director election.

Ms. McDaniel explained that the November 8, 2022 Director election will be officially called at the Board’s June meeting. The Board discussed the first and last dates that a potential director may apply. The application information is provided on the District’s website on the “meet the Directors” page. The Directors discussed having the HOA mention the election at the next HOA meeting and other ways to publicize the election, which will be for President Salgo’s seat, Director Flaws’ seat, and Director Elam’s seat. Ms. McDaniel also mentioned the election could be cancelled depending on the number of applicants. Applications for the Director positions may be obtained from Ms. McDaniel or from the Texas Secretary of State website.

The Board took **NO ACTION** on this item.

Item No. 12

Item No. 12 was to discuss, consider, and take action as necessary regarding committees or subcommittees of the District's Board of Directors, including the Facilities, Finance, and Parks committees.

Director Flaws reported that Finance Committee is reviewing and considering the District's investments, but that Operations Manager Swanks and Tumco has it well handled.

Director Elam reported that a new member, Brandon Olivarria, had joined the subcommittee, bringing the membership to five, including Director Elam. Director Elam stated that after Landscape Resources is finished with the island landscaping, the Facilities Committee will try to use leftover soil or materials to remediate some of the areas around Sonoma. Director Handsel said she really likes the new fountain in the Community Pond.

Director Handsel reported that she is reviewing documents related to the Preserve and will have more to report at the next meeting.

The Board took **NO ACTION** on this item.

Item No. 10

Item No. 10 was to discuss, consider, and take action as necessary regarding maintenance of the District's facilities, including the ongoing Stormwater Basin Maintenance Project.

Operations Manager Swanks reported that he is working with the HOA to repair the gate to the Preserve. They also are working on adding a key fob so that if the gate or keypad is not working the PUA can get in to do maintenance work as needed.

Next, Operations Manager Swanks said he received a quote from one vendor (after having sought 17 and having 5 respond) to remove and dispose of the existing wooden and chain-link fence at the Napa Pond, and construct a replacement fence (142 feet of fence with a new set of gates to access the pond). The fence graduates from 8' to 6' to meet the HOA's fence height. The sole proposal is for \$14, 203. Operations Manager Swanks stated that he had expected the quote to be closer to \$25k.

Director Elam asked about the pillars there and Operations Manager Swanks said they would remain in place.

President Salgo suggested the District wait a month to see if more quotes came in, and Operations Manager Swanks agreed and stated that then perhaps the MOU with the PUA would be ready. President Salgo said that he would contact the Architectural Committee regarding having the plan reviewed.

Director Elam asked Operations Manager Swanks if K2 was one of the companies that was contacted for a quote on the fence. Director Handsel said that the fence recently built by K2 on the end of Carlsbad East is beautiful. Operations Manager Swanks said he would review that fence and contractor.

The Board took **NO ACTION** on this item.

Item No. 11

Item No. 11 was to discuss, consider, and take action as necessary regarding the Preserve.

Jim Norris reported that several boards at the swim dock were sticking up. Operations Manager Swanks said he had screwed some down last month, but the screws may have broken. Mr. Norris said he thought that the screws might not have penetrated the metal.

Next, Mr. Norris said the vegetation along the Preserve road was getting overgrown and he was not sure how often the PUA maintained that road.

Next, Mr. Norris reported that Aqua Permits was working to find out why City of Austin had the comment on the site plan regarding the Preserve being a “conservation area” such that a cluster dock cannot be built there. Steven from Aqua Permits is scheduling a meeting with City of Austin to find out what the issue is and why it is just now being brought up.

Ms. McDaniel explained that the former attorney Randall Wilburn and she are discussing the expiration’s of the incidental take permit and Habitat Conservation Plan. Ms. McDaniel explained that the 2018 U.S. Fish and Wildlife Service guidance states that a “take” does not occur unless an action that will almost certainly result in killing or harming a bird occurs. Likely driving to the Preserve on the maintenance road to swim and otherwise engage in passive recreation would not be a take, and a permit likely is only necessary in the event of a development project, as has been done in the past. Ms. McDaniel is working with Mr. Wilburn to determine the effect, if any, for the Habitat Conservation Plan expiring on the District’s work in the Preserve.

Director Flaws asked about the 1990s Habitat Conservation Plan that mentions a marine area and asked if that meant that the U.S. Fish and Wildlife Service would be bound or influenced by that. Ms. McDaniel is continuing to look into these issues with Mr. Wilburn and will provide a memo to the Board once enough information has been compiled.

Director Handsel stated that she would attend a meeting with the City of Austin with Mr. Norris if that would be helpful. Mr. Norris said he appreciated the information and President Salgo said he was pleased with the work on the issue so far.

The Board took **NO ACTION** on this item.

Item No. 5

Item No. 5 was to discuss, consider, and take action as necessary regarding the District’s financial reports and payment of the District’s bills and invoices.

Director Handsel made a motion to pay the District’s bills. President Salgo seconded the motion and asked for further questions.

Director Elam stated that the bill from Aquatic Features is incorrect because the bill is for \$810, not the \$560 that the Board approved in March. Operations Manager Swanks said it was an error on his part because he sent the executed \$810 quote back to Aquatic Features, instead of the \$560 board approved proposal. He volunteered to pay the difference himself. Director Elam said that he did not think

\$810 in fish was in the Carlsbad Pond, but according to Operations Manager Swanks Aquatic Features put in only \$560 in fish. Operations Manager Swanks said he could not verify the amount of fish as he was not present when they were added to the Carlsbad pond, and that when he inquired, the Aquatic Features vendor stated that Aquatic Features put in the \$810 amount of fish. Director Flaws and Director Elam said they would discuss the issue with Aquatic Features.

President Salgo suggested a motion to pay the District's bills with a "not to exceed" amount for \$810 for Aquatic Features, depending on the results of the discussions. President Salgo asked Director Elam to have a conversation with Aquatic Features.

President Salgo brought up the Quiddity invoice for \$5,036 for landscaping design and stated that half of that invoice should be paid by the HOA. President Salgo had talked with Cathy Mitchell about the invoice. President Salgo also said he talked to Quiddity about splitting out the \$25,000 spent on Johnson Services to date so it is easily identifiable in the event that it can be recouped later from the surety or elsewhere. President Salgo is not sure if the landscape design invoice will net the District any benefit.

Next, Director Flaws asked if the Lower Colorado River Authority invoice for 6,000 gallons was for filling the reservoir for irrigation. Director Flaws asked about Tumco's weekly inspection of the Pond and whether a sensor could be put there to replace that service. Operations Manager Swanks said that would not replace the weekly checking as he goes to obtain the meter readings, checks that the pump is working as it should, checks for leaks or anything being broken. Director Flaws asked about the AT&T charge and Operations Manager Swanks and President Salgo said those are for cameras on the gates at Vista Point Park and elsewhere. Director Elam asked about the Zoom invoice—Operations Manager Swanks says he splits the Zoom invoice between three clients, Barton Creek, Shady Hollow, and the District, such that the District only pays it every three months. Director Elam asked about the storage unit charge and Operations Manager Swanks stated that it is a climate-controlled 10x10' storage for all of the District's paper files. Operations Manager Swanks said he has found a cheaper 10' x 20' unit that he can put all three district's files in. The retention schedule for documents was briefly discussed, as some District files, like minutes, are required to be retained permanently. Ms. McDaniel mentioned some items could be kept in electronic format and the District would not need to keep a hard copy. Ms. McDaniel could provide a copy of the District's records-retention schedule for the next meeting.

The Board said they would like to discuss records retention and the policy regarding same at the next meeting.

Director Elam made a motion to pay the District's bills with a "not to exceed" amount for \$810 for Aquatic Features, depending on the results of Director Elam's discussions with Aquatic Features was about the number of fishstocked. Director Handsel seconded the motion. President Salgo asked for further discussion and said Director Elam and Operations Manager Swanks should talk before paying Aquatic Features. He requested any more discussion and, hearing nothing further, took a voice vote and the motion **PASSED** unanimously.

The Board took **NO FURTHER ACTION** on this item.

Item No. 4

Item No. 4 was to review and approve minutes of the April 14, 2022, regular meeting.

The Directors made the following revisions to the minutes: the second paragraph of the first page has a stray 'ns' that should be struck, the third line from the bottom should say better only once, the files on the share drive should be changed to the network drive, the second paragraph of page two should say probably would instead of would, the first full paragraph of page three should have PUA replace HOA, the second paragraph of page four should say that the road 'would be' on MUD property but the PUA 'would' drive its trucks down the road, the last paragraph of page four should say 'grass' instead of flowers or plants, the last paragraph of page four should also have they changed to 'the county' to clarify who they is, the second to last paragraph on page five should have 'from the HOA' added to the sentence regarding the District receiving reimbursement, it should also have 'Jones Carter' added to describe what the expenditure was, 'LRI Bee Caves expenditures' should be added to the second to last paragraph to reflect other expenditures the PUA should reimburse, the first paragraph on page seven should have 'file' replace PowerPoint, the final revision will be to change Director Elam's name to Director Flaws in the second sentence on page eight regarding item 13

President Salgo moved to approve the minutes as amended. Director Rew-Hunter seconded the motion. President Salgo asked for discussion and hearing none, called a voice vote, and the motion **PASSED** unanimously.

The Board took **NO FURTHER ACTION** on this item.

Item No. 14

Item No. 14 was to discuss, consider, and take action as necessary regarding coordination between the District and HOA regarding new construction and remodeling review and deposit process.

President Salgo explained that the new construction and remodeling deposit and permit process would be better synced if there was a process by which the HOA Architectural Committee reviewed and approved a plan before the District takes a deposit or approves anything. He explained that in April a resident on San Benito provided the District a deposit, but President Salgo was not sure if the plans had been presented to the HOA Architectural Committee. President Salgo stated that he would be happy to bring the issue up on Monday during the HOA board meeting. The HOA representative said that would be helpful because this was the first time he had heard of it.

Director Handsel asked if Operations Manager Swanks drove through the neighborhood looking for new construction and he said he did, but that generally the residents called it in. Director Elam said that the property manager should have this role. Mr. Burshnick, the HOA board representative, said the property management company has someone who drives the subdivision to look for violations. Operations Manager Swanks said they may need to be told to look for construction, as well. President Salgo will attend the HOA meeting and bring the point up for discussion there.

The Board took **NO ACTION** on this item.

Item No. 15

Item No. 15 was to discuss, consider, and take action as necessary regarding the necessity for the monthly Board meetings to provide remote access via Zoom. Ms. McDaniel explained that the Zoom feature had been added due to suspension of certain provisions of the Open Meetings Act and that these rules were no longer suspended, such that the District has to attend meetings with an in-person quorum,

such that the Zoom feature now is only for community convenience and possible sound recording.

Director Rew-Hunter said the District could put meetings on Youtube if desired. Zoom costs \$7/month. The Directors noted that some Districts out their meetings on Youtube. Ms. McDaniel said the sound recording could be done on a phone if needed

Director Elam said he would like to poll the community before deciding whether to cancel the Zoom feature. Director Rew-Hunter said he also would appreciate receiving feedback from the community.

The Board decided to discuss the issue further next month.

The Board took **NO ACTION** on this item.

Item No. 16

Item No. 16 was to discuss, consider, and take action as necessary regarding the District's website.

Director Flaws said that the website needs to be refreshed with up-to-date information, but this will be a long-term project. Director Flaws said he would add dates regarding director applications for the November election.

The Board took **NO ACTION** on this item.

Item No. 9

Item No. 9 was to discuss, consider, and take action as necessary regarding the Resaca Boulevard Fence project within the Lake Pointe Subdivision.

Director Flaws mentioned that the District has formally terminated Johnson Services Company's right to perform the contract and placed them in default and provided notice to the surety and Johnson Services Company accordingly.

The Board took **NO ACTION** on this item.

EXECUTIVE SESSION

The Texas Open Meetings Act, Chapter 551 of the Texas Government Code, authorizes the Board of Directors to convene in close or executive session for certain purposes, including receiving legal advice from the District's attorney (Sec. 551.071); discussing real property matters (Sec. 551.072); discussing gifts and donations (Sec. 551.073); discussing security personnel or devices (Sec. 551.076); and discussing information technology security practices (Sec. 551.089). If the Board of Directors goes into executive session to discuss any item on this agenda, the President Officer will announce that the Board will meet in Executive Session will be held, will note the time, and will identify the item to be discussed and the provision of the Open Meetings Act which authorizes the Executive Session. The District may meet in executive session on any agenda item or any item listed below:

- A. the District's Preserve roadway access;
- B. the District's Preserve permit renewal;
- C. Johnson Services Company matters; and
- D. Ongoing or pending litigation involving the District.

At 9:21 p.m., the Board retired to executive session, pursuant to Section 551.071 of the Texas Government Code, to discuss Johnson Services Company matters.

At 9:48 p.m., the Board returned from executive session. The Board took no action and made no motions while in Executive Session.

Item No. 17

Item No. 17 was items for future agendas.

The Board will add Records Retention to the next agenda. Director Rew-Hunter said that tax-planning, budget, and possible action on an ad valorem tax election be included. The Board will retain the Zoom item and the Director Election items on the next agenda.

The Board took **NO ACTION** on this item.

Item No. 11

The Board returned to this item. Operations Manager Swanks asked how the Board wanted to handle the damage to the Preserve gate, as someone may need to talk to the children's parents. Director Flaws suggested drafting a letter and dropping by to talk with the parents. Director Elam suggested calling the Sheriff. Director Flaws stated that the kids were over 16 as they were driving. Director Handsel suggested a letter stating that the incident had occurred twice and the next time the law would be called. Director Elam said a sheriff on the doorstep is fairly effective. President Salgo said that they are minors and said he would stop by. He asked if there was already a letter, and there was not. Director Rew-Hunter said that the calling the Sheriff could be going to far. Operations Manager Swanks explained that the method that would be followed is to show the picture and the car plates to the sheriff, they would run the plates, and the sheriff would go to the residence to issue a trespass warning, and that a Board member would need to go as well, as only the Board can press charges. Director Rew-Hunter suggested trying the diplomatic method first and letting them know if it happened again that the District would call the law and that the minors would be liable for restitution.

President Salgo said he would talk to them first and bring the pictures. The Directors confirmed they approved this plan as an initial response.

The Board took **NO ACTION** on this item.

Item No. 18

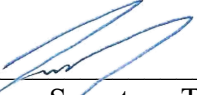
Item No. 18 was adjournment. Director Rew-Hunter moved to adjourn the meeting. Director Flaws seconded the motion. President Salgo called for a voice vote and the motion **PASSED**

unanimously.

The meeting was adjourned at 10:00 p.m.

PASSED, APPROVED, AND ADOPTED this 9 day of June 2022.





Jody Flaws, Secretary-Treasurer